

I. FROM THE PRINCIPAL'S DESK...

In a world torn apart by strife, tumult and dissent, K.C College quietly completes another commendable academic year.

Like every year we have many laurels to our credit. The first and foremost amongst these is the conferring of the Star Status Award upon our college by the Department of Biotechnology, Government of India. The entire team of our science teachers worked hard to ensure that we put our best foot forward and their dedication and hard work paid off richly when we won this coveted status. I congratulate all the teachers and the concerned departments. I am especially delighted because this award will give an added fillip to undergraduate research. Alongside Science Honors Program, the benefits of this status will accrue to our young researchers and will lead to path-breaking research.

Our results this year were remarkable as we got six rank-holders at the 2014-15 University examination. The Departments of Physics, Information Technology, Hindi, Mass Media and Microbiology are to be heartily congratulated for this laudable achievement. In fact the Department of Microbiology has had not one but two University rank-holders this year. Academics is the biggest strength of our college and time and again our students have proven this strength at the University examinations.

Our infrastructure was expanded last year with the creation of a Language Laboratory, Bhashas Lab and the Creative Expressions Media Lab at the Mass Media building. Both our labs are doing exceptionally well. Our students, wards of employees as well as students of other colleges are enrolling at the Bhashas lab to not only improve their English language but to also learn other languages such as French, Mandarin etc.

All our college festivals this year have been a source of great enjoyment for the KC family. Kiran, our flagship festival, has become a vibrant platform for the display of multifarious talents of our students. The competitive atmosphere as well as the bonhomie, the zest, the radiant colours - all make this festival truly an eye-catching and enjoyable experience.

This year we had a plethora of festivals such as Tech Renegade, Systematic Chaos, Blitzkrieg, Joule etc - all filled with foot-thumping verve, enthusiasm and vitality. Each festival outdid the other and students across all faculties got an opportunity to showcase their talents.

Our innovative courses such as Science Honors Program (SHP), Certificate Programme for Commerce and Arts (CPCA), Certificate Course for Gender Studies, Certificate programmes in the Department of Mass Media as well as the Department of BAF/BBI/BMS/BFM are all fulfilling their purpose of going beyond the syllabus and nurturing young minds to become productive, skilled and analytical.

Like every year, this year too my Junior College has been as vibrant as ever. The enthusiasm of my young students and teachers is a strong source of motivation for K.C. Spectrum, the Junior College Association, not only brings all Arts, Commerce and Science students together but organizes activities throughout the year to give a platform to students for displaying their talents. Special mention must be made of the science exhibition that took place in December where even Arts and Commerce students came up with innovative projects.

Each year, we at KC, keep raising our benchmark and this year too we aim to not rest on our laurels but review our progress, set new goals and achieve new standards.

A wise man once said, "Knowledge will bring you an opportunity to make a difference" We, at KC, wish to empower our students with knowledge so that they are able to make a difference in this strife-ridden, war-torn, disturbed world of today.

I wish all my KC family the very best and hope that they all live happy, fruitful and meaningful lives each day.

Principal Manju J. Nichani

II. HYDERABAD (SIND) NATIONAL COLLEGIATE BOARD

The H. (S.)N.C. Board was founded in the year 1921 in an undivided India. It was destined to play a pivotal role in the lives of millions of students. So, even when the partition sent the entire sub continent in a state of chaos the Late Vidyasagar Principal K. M. Kundnani and Late Barrister H.G. Advani, the founding fathers of the Board fought against the onslaught of time and established the debutant college - R. D. National College in Bandra in June, 1949 followed by Kishinchand Chellaram College in 1954.

The next 50 years saw the Board pillaring 27 more institutions.

Today, the H.(S.)N.C. Board under the guidance of Mr. Niranjan Hiranandani, President - strides forward to be a centre of innovative teaching - learning process. This has led the colleges under the H.(S.)N.C. Board to be recognized internationally as institutions which nurture individual development and instill values for students being responsible members of society. With the blessings of the Late Senior Patron trustee Padmabhushan Dr. L. H. Hiranandani, the Board will continue to forge ahead with its yeoman service to society.

President of the H.(S.)N.C., Board, Mr. Niranjan Hiranandani, is ably supported by the immediate Past President (H(S)NC Board) Mr. Kishu Mansukhani, Past President Mr. Anil Harish, Rector and Secretary Prof. J. K. Bhambhani and Principal Ms. Manju Nichani.

Several international exchanges, visits, tie-ups and programmes have been initiated by the Board. Besides, modernization, consolidation and expansion of all its programmes are also being carried out which are of great importance in the life of a student.

III. ABOUT K. C.

K.C.College celebrated its Diamond Jubilee in the year 2014 and the college crossed a prestigious milestone in its historical journey of educating the youth.

This last year was a year full of many achievements. K. C. College was awarded the Star College Status by the Department of Biotechnology

A number of stalwarts and luminaries from different fields visited our college this last year for several of our functions. Several events were organized with great pomp and show and many insightful and informative seminars and conferences were conducted.

Our accomplishments merely reinforce our determination to continue providing quality education and to keep raising our benchmark.

Hall of Fame

Our Toppers - University of Mumbai (2014 - 15)

- Secured 92.50 % in TYBSc (Microbiology) - Ms. Qureshi Saba Mohd Usman
- Secured 92.00 % in TYBSc (Microbiology) - Ms. Ansari Sufiya Mohd Azam
- Secured 91.33 % in TYBSc (Physics) - Mr. Jinia Abbas Johar
- Secured 87.50% in TYBSc (Information Technology) - Ms. Gazi Erum Bilal
- Secured 80.33 % in TYBMM (Advertising) - Ms. Pawar Ria Swapnil

IV. K.C. CAMPUS

A modern, well equipped infrastructure is provided to all courses to facilitate better learning. K.C. has refurbished lecture rooms and laboratories with Computers, OHP, and LCDs. This makes the teaching - learning process student-friendly and interactive. It has multimedia rooms, a swanky Auditorium, fully air-conditioned Library with a rich collection of books, journals and periodicals and a large airy Sports room.

A. JOTU KHUSHIRAM KUNDNANI LIBRARY

K.C. College's Library is one of the largest libraries in the city having a collection of more than 58,000 documents, 30 current journals and around 60 periodicals. It is fully automated using an integrated library software "Librarian Suite" with various library operations computerized on LAN system. Web based Online Public Access Catalogue (WEB-OPAC) is accessible to the users by which they can browse the large collection of books in a very short time through the computer database.

The Library collection comprises of books, reference books, maps, CD ROMs, periodicals, and reports etc. Every year the collection is strengthened by addition of latest books and various other publications. The library also has a good collection of rare books.

The Library is open round the year except for national holidays. The Library has a book - bank facility where set of books are issued to deserving students for the academic year at a nominal fees.

The library timings: from 8.00 a.m. to 7.00 p.m. on regular working days
 from 8.30 a.m. to 4.30 p.m. on Sundays and Public Holidays.

RULES & REGULATIONS:-

- 1) Every student has to produce his/her identity card with his/her photograph firmly attached to it and attested by the Principal to get the library card issued. The identity card should be shown whenever demanded.
- 2) Books are issued for the exclusive personal use of the applicant. Library facility may be denied to anyone found applying for books for another person.
- 3) It is the responsibility of the student to examine a book carefully when he/she receives it and report to the counter clerk any damage found there-in. Failure to do so makes the student responsible for any damage detected later.
- 4) If a book is lost or damaged, its cost must be paid by the reader in whose name it was issued. The value of the book will be assessed by the librarian.

- 5) A book is generally issued for a period of 7 days. When there is great demand, it may be issued for less number of days. No book will be issued for more than two weeks.
- 6) A fine of Re. 1/- per book, per day, (including Sundays and public holidays) will be levied on all books retained without renewal by a reader beyond the due date. Repeated failure on this score may lead to cancellation of library membership. Fine may be increased during the examination period.
- 7) The Librarian reserves the right to recall any book or periodical at any time.
- 8) All books borrowed are to be returned before claiming caution money.
- 9) Talking is not permitted within the library.
- 10) Smoking or eating is strictly forbidden in the library.
- 11) No electronic gadgets are allowed in the library viz: Music system, Radio, Mobile Phone, Pager etc.
- 12) Access to the library can be prohibited on grounds of misbehavior, indiscipline or disregard of library rules.

B. RAMA AND SUNDRI WATUMULL AUDITORIUM

The K.C. College Auditorium is one of the best in Mumbai. It is centrally air conditioned and is equipped with state of the art acoustics and light and sound facilities. It is technically superior and enjoys pride of place within the college premises with a capacity of 582 seats.

C. S & H MANSUKHANI MULTIPURPOSE HALL

S&H Mansukhani Multipurpose Hall, on the ground floor, is air conditioned. With a capacity for 110 people, it is equipped with excellent facilities for conducting lectures and AV presentations.

D. MULTI-MEDIA CENTRE

The air-conditioned multimedia centre on the fourth floor is open to all the staff members and students. It has a seating capacity of approximately 80 people. It is used for conducting seminars, workshops and guest lectures.

E. LABORATORIES

The Laboratories - Physics, Chemistry, Biology, Life Sciences, Microbiology, Computer Sciences, Statistics, Psychology, Polymer Chemistry, Nuclear & Radio chemistry are well equipped with latest apparatus and sophisticated equipments. The college has set up new state-of-the art M.Sc.I.T., B.Sc. I.T., Computer Science Laboratory, Tissue Culture Laboratory and Biotechnology Laboratory. The laboratories and the science departments are well equipped with computers, required softwares and other apparatus.

F. ॐTSHAS LANGUAGE LABORATORY:

A Language Laboratory was started in March 2015 to help improve and enhance language skills amongst all students. This laboratory is open to all students of junior and degree college on payment of nominal fees. The software consists of 5000 lessons in elementary and advanced English language. Several modules are also available for competitive exams like IELTS, TOEFL etc. Apart from English, basic lessons in other languages like French, Spanish, Italian, German, Chinese, Greek etc are also available.

G. SPORTS ROOM

The College has a very good recreation hall. Students practice many indoor games such as, TT, Chess, and Carrom. Students also participate in University sports events and in University recognized open competitions.

Sports in-charge Mr. D.K. Chatterjee can be contacted in the sports room for all information relating to sports. Students representing the college at the university, state and national levels get marks of grace in their academic records as per the university rules.

H. K.C.CANTEEN - KOOL CAFETARIA

A newly done up and spacious canteen offers hygienic food at affordable rates, providing the students the perfect place to relax, and interact.

I. KIBBOSH CORNER

This is an additional space for students, created for their relaxation, rehearsals and study.

V. K.C.CAMPUS at COLABA

The Colaba Campus is situated in the KCCMS building, Mahakavi Bhushan Road, Colaba

This campus also offers excellent infrastructure:

- I. Air conditioned classrooms fitted with LCDs.
- II. A state of the art studio- for recording & editing video and audio tracks.
- III. A well equipped Conference room
- IV. An Auditorium to seat 100-125 people.
- V. A well equipped Library.
- VI. A canteen
- VII. A Recreation room.

KCCMS: KC CREATIVE MEDIA STUDIO -A state of the art studio- for recording & editing video and audio tracks.

VI. *K.C. ACTIVITIES*

A. KIRAN - THE INTER COLLEGIATE FESTIVAL

Ms. Neeta Dam - Convener

K.C.'s annual cultural festival 'Kiran' has been getting very popular every year. K. C Cultural Team got honors in a variety of events. The festival, 'Kiran' provides a wonderful opportunity to students to display their talents and develop skills required to conceptualize, organize and manage festival of this proportion.

Departmental Festivals

Apart from Kiran, individual departments of the college organize popular inter collegiate festivals, **Blitzkrieg** - Department of Mass Media, **Techrenegade** - Computer Science department. **Bio-ethnica** - Department of Life sciences, **Biogenei** - Department of Biotechnology, **Parnassus** - Literary festival, Department of English, **Joule** - Department of BAF / BBI / BFM / BMS and **Systematic Chaos** - Department of I. T.

B. NATIONAL SERVICE SCHEME (N.S.S.)

Dr. Satish Kolte - Programme Officer - Chemistry Department

The college offers opportunity to the students for personality development and self growth through N. S. S. The N. S. S. unit of the college has been very active for over two decades in serving the society. Through guidance of dedicated teachers and enthusiastically working student volunteers, N.S.S. has achieved the objective of Personality Development through community service and the N. S. S. Motto of "Not me but you".

Various programmes of NSS include Blood Donation camps, Environmental Awareness Projects and Literacy Programmes for under privileged children, organizing 'Anandostav' a fun filled day for the under-privileged of the society, specially cancer affected children.

The N.S.S. Unit adopted Karwale, a village near Saphale, and initiated the process of development by creating awareness towards literacy by building a community centre and distribution of reading & writing materials, initiating E-School education system. To ensure better hygiene, construction of 42 toilets have been done by the students themselves. Towards women empowerment vocational training is given regularly to make utility articles which the students help them to market. Health check-up camps are regularly done and they are assisted for any further medical requirements. Recently, the N.S.S. unit has provided free cataract operations for 56 tribals. K.C. NSS is looking forward to a village with 100% sanitation and empowerment.

To express solidarity with the cause of social reforms, the college unit also participates in peace marches and rallies organized by the N.S.S. Cell, University of Mumbai.

K.C. NSS unit also witnesses participation of four volunteers in National Republic Day parade in past 8 years and 6 volunteers in State Republic Day parade. Hardworking volunteers also get opportunities to participate in various camps like adventure camp, personality development camp and cultural exchange programs. One of those students, Ms. Kasturi Apte, had gone to China on a youth exchange programme.

The unit has also been recognized for its exemplary work by being awarded twice at the University level and once at state level. Dr. Satish Kolte has also been awarded once at the University level and once at the state level as the 'Best NSS Programme Officer'. The '**Best Student volunteer**' award has come to K.C. **8 times in a row**. Ms. Ekta Kadam, Ms. Jahanara Shaikh and Ms. Kasturi Apte have also achieved State level awards for 'Best NSS Volunteer'. Ms. Kasturi Apte's has been adjudged the Best NSS Volunteer' and for which she has been awarded "Indira Gandhi" National Service award in 2011. K. C. NSS unit has also bagged the Best Road Campaign Award has come to K. C in 2014 & 2015 from Govt. of Maharashtra 2nd Rank & 1st Runner up respectively.

Students, who volunteer for this two-year programme of the University of Mumbai, are eligible for 10 grace marks in their final examinations. They have to put in 120 hours of work by participating in the above programmes to be eligible for the grace marks, and a Certificate from University of Mumbai.

C. SCIENCE HONORS PROGRAM (S.H.P.)

Dr. (Mrs.) S.V. Damle - Convener - Life Science Department

Dr. Anupma Harshal - Coordinator - Chemistry Department

An In-house Certificate Course entitled 'Jigyasa' - Science Honors Program is offered to S.Y.B.Sc. Science students. It is an 18 months duration course where students are selected on the basis of an entrance test in the second term of their F.Y.B.Sc. Course. Students are exposed to the basics of scientific temperament and personality development through its various modules.

D. STUDENT NURTURING PROGRAM

Convener - Head of Respective Departments

All the teachers of the Science Department take the responsibility of nurturing students from S.Y.B.Sc. and T.Y.B.Sc classes. These teachers and students have regular meetings during which doubts and problems faced by students on Academic as well as personal fronts are discussed. Feasible solutions are provided to the student with respect to topics discussed. Students lagging in studies are given remedial teaching by calling for extra classes or one to one coaching. Also academically bright students are put in charge of the nurture group to facilitate improvement in the subject knowledge. The SNP has shown marked improvement in the results of the students. It has also improved the interpersonal relationship between student group and teachers.

E. VIDYASAGAR LATE PRINCIPAL K.M.KUNDNANI MEMORIAL LECTURE SERIES

An important event in the K.C. College 'events calendar' is the Vidyasagar Late Principal K. M. Kundnani Lecture Series. Eminent personalities are invited to address the students and staff to share their experience and inspire the students.

Dr. Mashalkar, Former Governor of Maharashtra, Shri. Abdul Fazal, Dr. Narayan Murthy, Dr. Jayant Narlikar, Dr. Swati Piramal, Dr. Shashi Tharoor, Dr. Kiran Bedi, Dr. Kiran Mazumdar Shaw Dr. Srikumar Banerjee, Mr. Arun Jaitley, Mrs. Chanda Kochhar and Dada J. P. Vaswani are some of the luminaries who have enlightened the students in these interesting, interactive sessions. This year Mr. Ram Jethmalani, Eminent Lawyer, graced the college with his presence.

F. CORE PROGRAMME IN COMMERCE AND ARTS (C. P. C. A)

Mr. Smarajit Padhi & Dr. Shalini R. Sinha - Conveners - Vice-Principals

A one year Certificate Programme in Commerce & Arts has been started from September 2014 for a few selected students of the second year of Commerce and Arts. The objective of this programme is to help students in developing communication skills and analytical abilities. The three thrust areas of the programme are inculcating research capabilities, enhancing communication skills and building core competencies towards computer skills, personality development etc.

G. "KIRAN" MAGAZINE

Mrs. Mehak Gvalani & Dr. Shalini R. Sinha - Conveners

The College Magazine "KIRAN" is an annual publication. It mirrors the functioning of the college and the growth and progress it has made in all aspects throughout the academic year. It contains articles on literary, academic, current affairs and topical subjects.

Student editors under the guidance of the Magazine Committee are appointed every year and it is a medium by which students can express their views.

H. PARNASSUS - LITERARY FESTIVAL

Mrs. Jayshree Deshpande - Convener - English Department

The Parnassus - The Literary Festival of the Dept of English is an annual event where students are made to look beyond the syllabi and present research papers in the presence of prominent literary experts.

I. THE HUMAN RIGHTS DAY CELEBRATION

Dr. Nivedita Rao - Convener

The Human Rights Day Celebration were instituted by the founder Principal K. M. Kundnani in the 1970's to inculcate social awareness, leadership and citizenship qualities amongst students. Human Rights Day is celebrated through a number of programs such as Poster & Essay Competition, Discussion, Workshops and a Public Debate on various Human Rights issues. The aim underlying such activities has always been to sensitize students towards issues such as - social exclusion, the development debate, environment degradation and climate change, gender justice and right to free speech and expression.

Participation in such activities gives an opportunity to students to have their creative and debating skills as well as learn to foreground social and economic needs of Modern India.

J. ASSOCIATIONS & CLUBS:-

The College has set up various Associations. Students desirous of joining any of these Associations should get in touch with the teachers concerned. Details regarding the activities of these associations are put up on the notice-board from time to time.

- Alumni Association - Dr. Hemlata Bagla, Dept. of Chemistry
- E-Circle - Dr. Rama Vishvesh, Dept. of Economics
- Marathi Mandal - Dr. Rajesh Samant / Dr. Yogita Shinde, Dept. of Chemistry
- Psychology Association - Ms. Veena Kumar, Dept. of Psychology
- Rotaract Club - Dr. Shalini R. Sinha, Vice - Principal
- Sindhi Association - Mrs. Anita Ramsinghani, Dept. of Chemistry (Jr. College)
- The Cherub's Club - Ms. Sagarika Chattopadhyay, Dept. of English (Jr. College)
(English Association)
- The Culture Club - Mrs. Neeta Dam, Dept. of Mathematics (Jr. College)
- The Health Club - Dr. Sushil Puniyani, Dept. of Chemistry
- The Nature & Environment Club - Dr. Sunetra Chaudhary, Dept. of Chemistry
- Zest - Mrs. Ritika Pathak , Dept. of BAF/BBI/BFM/BMS
- Initium - Mr. Smarajit Padhi, Dept. of Commerce

K. SPECIAL ADVISORY CENTERS AND CELLS

1. WOMEN'S DEVELOPMENT CELL (W.D.C.):

Dr. Leena Pujari - Convener - Sociology Department

A gender just and enabling environment for both girls & boys is the sine quanon of a healthy democratic set up in any educational Institution. The everyday procedures and practices of the college reflect an explicit commitment to the principles of gender justice and equity. We have a policy of zero tolerance for sexual harassment in our college campus. The Women's Development Cell exists as a statutory mechanism to deal with cases of sexual harassment if any and to sensitise the students on issues of gender discrimination. The entire administrative apparatus including the Principal, Vice - Principals, Office and Library Staff, faculty members and Peons have been sensitized to the need for making the campus a safe and gender sensitive space.

Any instance of sexual harassment, that is unwelcome behavior whether physical, verbal or non verbal of a sexual nature, either by fellow students, Professor or non teaching staff may kindly be reported to the Convener of the Women's Development Cell by sending an email to kccolwdc@gmail.com. Alternatively students may also use the Gender Issues Cell Drop Boxes, installed at prominent places in the campus, to lodge their complaints or give their suggestion to make the campus a space for equal opportunities for all the students. The complaints will be looked into in a time bound manner while assuring full anonymity to the complainant and the suggestions will be acted upon, wherever feasible.

2. REMEDIAL MEASURES CELL:

The College conducts a special programme of “Intensive Coaching” in the following areas for the benefit of students:-

- Communication Skills
- Special Assistance to students with Learning Disabilities
- Special Coaching to improve academic performance in a desired subject.

Students desirous of availing the above programme can contact the Vice-Principals.

3. COUNSELING CENTRE:

The college has appointed professional counselors for Personal Career who are available to the students for consultation on Ground floor. The centre is very beneficial to the students and it conducts Intelligence, Personality and Aptitude tests for college students as well for students of other colleges in the vicinity.

Counseling for higher Studies - Professional counselor for guiding students on higher studies as well as studies abroad.

4. CAREER COUNSELING:

The college has successfully established a career guidance/placement cell which has benefited our students. Students have been able to get employment with Banks, IT Industries, Pharma Industries and other Corporate Sectors through the employment cell.

5. PLACEMENT CELL:

Mr. R. C. Moorjani - Convener - Chemistry Department

Employment cell functions under the able guidance of Mr. R.C. Moorjani. The employment cell provides various facilities to students.

- i) To take up career oriented courses.
- ii) To help the students to earn and learn.
- iii) To provide them employment during summer vacation, winter vacation and also after the completion of their course.
- iv) To conduct seminars on various career options including those in BPO (Call Centre), Insurance, Chartered Accountancy, Chemical Industries, Software technology, Fashion Designing, Hotel Management, Nautical Sciences, Engineering, Medicine and Media.
- v) To conduct Personality Development classes from time to time.

6. CONSULTANCY SERVICES:-

*** Faculty Members of various departments offer their expertise in the following areas;**

1. Corporate English - Business Communication Technical Writing.
2. Guidance for Community Development.
3. Psycho Analysis and Personally Counseling.
4. Corporate Hindi
5. Software Development - web - based and stand - alone
6. Eco - friendly Chemical Synthesis
7. Life - Science; Plant and Animal Science, Taxonomy, Animal Physiology

8. Management Information System

7. **MOU with Commonwealth of Pennsylvania Higher Educational Institutions:**

The Hyderabad (Sind) National Collegiate Board has signed a Memorandum of Understanding with the Commonwealth of Pennsylvania's Higher Educational Institutions. This MoU will help to facilitate academic exchange between the colleges of the HSNC Board like K.C College and those institutions under the Commonwealth of Pennsylvania, like Drexel University and others. Students and faculty of all streams, Arts, Commerce and Science, can benefit from this collaboration.

VII. K.C. OFFERS (COURSES)

Under Graduate Courses				
Bachelors of				
Commerce	Science	Arts	Mass Media	Management Studies
B.Com.(Financial Accounting & Auditing)	Physics	Psychology	B.M.M.	B.M.S.
B.Com in Accounting and Finance (B.A.F.)	Chemistry Microbiology	History Economics	Journalism OR Advertising	
B.Com. in Banking & Insurance (B.B.I.)	Life Science - Biochemistry Statistics	Commerce - Economics Hindi	B.A. in Film, TV, New Media and Production	
B.Com in Financial Markets (B.F.M.)	Computer Science Information Technology *Bio- Technology	English Sociology		

Post Graduate Courses					
M.Sc. (Papers)	M.Sc. (Research)	M.A	MA.	M.Com	Ph.D.
<ul style="list-style-type: none"> • Microbiology • Information Technology • <u>Chemistry</u> ➤ Organic Chemistry ➤ Inorganic Chemistry ➤ Physical Chemistry ➤ Analytical Chemistry 	<ul style="list-style-type: none"> • Microbiology • Chemistry ➤ Organic Chemistry ➤ Nuclear Radiochemis try 	<ul style="list-style-type: none"> • Hindi 	<ul style="list-style-type: none"> • Communication and Journalism • Entertainment, Media and Advertising 	<ul style="list-style-type: none"> • Advanced Accountancy 	<ul style="list-style-type: none"> • Hindi • Organic Chemistry • Nuclear Radiochemistry

N.B. Self Financing Courses (Biotech, Computer Science and Information Technology):
 These are three- years comprehensive programme and no mobility is allowed to other programme in the Second and Third year.

COURSE - OF -STUDY:-

B.A. DEGREE COURSE

F.Y.B.A. : (Semester I & II)

Papers to be offered : 6

Compulsory Subjects:-

1. Communication Skills in English
2. Hindi OR French
3. Foundation Course
(Social Awareness & Personality Development)

Optional Subjects:-

Three Papers under Group “A” or “B” or “C”

NO.	GROUP ‘A’	GROUP ‘B’	GROUP ‘C’
4.	Economics	History	Psychology
5.	Commerce Or History	Economics or English (optional)or Ancient Indian Culture	English (Optional) Or Ancient Indian Culture
6.	Political Science or Statistics or Sociology or Hindi (Optional)	Political Science or Sociology or Hindi (Optional)	Sociology or Hindi (Optional) or Political Science

Three papers under Group “A” or “B” or “C”

S.Y.B.A. (Semester III & IV)

Papers to be offered: 8

1. Foundation Course - II (Human Rights)
2. Applied Component :
Business Communication OR Psychology of Adjustment OR
Book - Keeping & Accountancy

Two papers each of the three optional subjects opted in FYBA

T.Y.B. A. (Semester V & VI)

Group A: Major

Any one of the following Subjects having 6 units from the following subject groups to be opted provided it was opted at FYBA and SYBA

- | | | |
|---------------|---------------|----------------|
| (a) Economics | (b) Sociology | (c) History |
| (d) English | (e) Hindi | (f) Psychology |

OR

Group B:

Anyone of the following combinations of Major Subjects having 3 units each can be opted provided they were opted at FYBA and SYBA

- (a) Economics - Commerce
- (b) Commerce - Sociology

B.Sc. DEGREE COURSE

F.Y. B.Sc.

Compulsory Subject:-

Foundation Course (Social Awareness & Personality Development)

**Any one Group of three Subjects
(2 Units in each Subject) from the following Groups**

- | | | | | | |
|-----|------------------|---|--------------|---|--------------|
| (a) | Statistics | - | Mathematics | - | Physics |
| (b) | Statistics | - | Mathematics | - | Economics |
| (c) | Chemistry | - | Mathematics | - | Physics |
| (d) | Chemistry | - | Microbiology | - | Botany |
| (e) | Chemistry | - | Microbiology | - | Zoology |
| (f) | Chemistry | - | Life Science | - | Zoology |
| (g) | Chemistry | - | Life Science | - | Botany |
| (h) | Computer Science | - | Mathematics | - | Physics |
| (i) | Computer Science | - | Mathematics | - | Statistics |
| (j) | Biotechnology | - | Chemistry | - | Microbiology |
| (k) | Biotechnology | - | Chemistry | - | Life Science |

S.Y. B. Sc

Compulsory Subject:-

Foundation Course - II (Human Rights)

Any one Group of two subjects provided these subjects were offered at the F.Y.B.Sc. Level

- | | | | |
|-----|------------------|---|--------------|
| (a) | Statistics | - | Economics |
| (b) | Statistics | - | Mathematics |
| (c) | Statistics | - | Physics |
| (d) | Physics | - | Mathematics |
| (e) | Chemistry | - | Life Science |
| (f) | Chemistry | - | Physics |
| (g) | Chemistry | - | Microbiology |
| (h) | Computer Science | - | Physics |
| (i) | Computer Science | - | Statistics |
| (j) | Computer Science | - | Mathematics |

(k) Biotechnology - Chemistry

T.Y. B.Sc.

Subjects:-

No.	MAJOR SUBJECTS	APPLIED COMPONENT TWO PAPERS EACH
1.	Chemistry - 6 Units	Dyes & Drugs
2.	Physics - 6 Units	Electronic Instrumentation
3.	Statistics - 6 Units	Operation Research
4.	Microbiology - 6 Units	Environmental Science
5.	Computer Science - 6 Units	Web Paper II Technology P-II NET Technology
6.	Life Science - 3 Units Bio - Chemistry - 3 Units	Environmental Science
7.	Chemistry - 3 Units Bio - Chemistry - 3 Units	Dyes & Drugs
8.	Biotechnology - 6 Units	Environmental Science

B.COM. DEGREE COURSE

F.Y.B.COM (Semester I & II)

Papers to be offered: 7

1. Foundation Course (Social Awareness & Personality Development)
2. Environmental Studies
3. Accounting and Financial Management
4. Mathematics and Statistical Techniques
5. Commerce (Business Development)
6. Business Communication
7. Business Economics

S.Y.B.COM (Semester III & IV)

Papers to be offered: 6

1. Foundation Course (Human Rights)
2. Accounting and Financial Management
3. Commerce (Principal of Management and Finance)
4. Business Law
5. Business Economics
6. Applied Component Subject (**any one**)
 - (a) Advertising
 - (b) Computer Programming

T.Y.B.COM (Semester V & VI)

Papers to be offered: 7

Compulsory Group:

1. Marketing & Human Resource Management
2. Development Issues in Indian Economics

Special Group:

3. Financial Accounting
4. Cost Accounting
5. Management Accounting (Semester V)
Auditing (Semester VI)

6-7 Applied Component Group (any two)

- (a) Investment Analysis and Portfolio Management
- (b) Computer Systems & Applications
- (c) Direct and Indirect Taxation
- (d) Export Marketing

Change of Subject:

Students desiring to change subjects will be allowed to do so up to 30th July of that academic year. No change of subject will be allowed after that. Such students have to apply on prescribed format and submit to the college office and obtain permission for the same. No student can change subjects without the written permission of the Principal.

FACULTY:-

The teacher is at the core of dissemination of quality education to students. Keeping this in mind, every care is taken to see that highly qualified and experienced, Committed and creative faculty is recruited. Teachers are encouraged to keep abreast of the latest developments in teaching technology in his/her field of specialization. The college provides every possible assistance and guidance to teachers to take up research, faculty development programmes, field - work, projects, etc. to maximize their own potential. This has a trickle - down effect on students with whom they interact through classroom teaching and enhances the holistic development of the students.

VIII. K.C'S STRENGTH : FAMILY

DEGREE COLLEGE

Principal : Ms. Manjula J. Nichani

Vice-Principals : Dr. Hemlata Bagla
: Mr. Smarajit Padhi
: Dr. Shalini R. Sinha

SCIENCE FACULTY

PHYSICS

01. Mrs. G.M. Kulkarni
02. Mr. S.S. Singh
03. Mrs. A.K. Ravi
04. Dr. (Ms.) S.M. Wagle
05. Dr. (Mrs.) J. R. Pandey

MICROBIOLOGY

01. Mrs. J.N. Israni
02. Mr. V.B. Thigle
03. Mrs. P. Padmanabha
04. Dr. S.J. Rathod
05. Mrs. P.J. Shah

CHEMISTRY

01. Mr. R.C. Moorjani
02. Dr. (Mrs.) S. Puniyani
03. Dr. (Mrs.) H. K. Bagla
04. Dr. (Mrs.) S.M. Valecha
05. Dr. V. V. Dabholkar
(On Lien for 5 years)
06. Dr. (Mrs.) S.R. Chaudhary
07. Mr. K. G. Sodah
08. Dr. S. S. Kolte
09. Dr. R. A. Samant
10. Dr. (Mrs.) Y. M. Shinde
11. Dr. (Mrs.) Charulata Chaturvedi
12. Mrs. Mridula Gupta
13. Dr. (Mrs.) Parul Khurana
14. Dr. (Mrs.) Anupma H.

STATISTICS

01. Mr. R. J. Pawar
02. Dr. (Ms.) A.A. Jindal
03. Mrs. S.J. Rane
04. Mrs. Pratiksha M. Kadam
05. Dr. S.B. Muley
- 06.
- 07.

MATHEMATICS

01. Mrs. U. H. Gollakota
02. Mr. P.S. Gandhi
03. Mrs. M. M. Hardikar

LIFE-SCIENCES

01. Dr. (Mrs.) S.V. Damle
02. Dr. (Mrs.) T.V. Shanbhag
03. Dr. (Mrs.) S. H. Dasani
04. Dr. (Mrs.) S. A. Rai
05. Dr. (Mrs.) A. H. Thite
06. Dr. (Ms.) Aashu Vajpai
07. Dr. (Mrs.) Suvarna Sharma

ARTS FACULTY

ENGLISH

01. Mrs. J.A. Deshpande
02. Mrs. S. Balasubramanian

SOCIOLOGY

01. Ms. M. J. Nichani
02. Dr. (Mrs.) Leena Pujari

03. Ms. Kavita Peter
04. Dr. (Mrs.) Shalini R. Sinha

ECONOMICS

01. Dr. R. R. Garje
02. Mrs. Rama Vishvesh
03. Dr. Nandini Sengupta
04. Dr. H. J. Sheth

HINDI

01. Dr. S.A. Dubey
02. Mr. Ajeet Kumar Rai (C.H.B)

HISTORY

01. Dr. Sandhya R. Iyer
02. Mr. Shyam R. Pakhare

03. Ms. Priyanka Gupta

PSYCHOLOGY

01. Ms. Veena Kumar
02. Dr. R. A. Mehta
03. Ms. Pooja Soni
04. Ms. Carvalho Jade C.

FOUNDATION COURSE

01. Mrs. Susama Panda
02. Dr. Nivedita Rao

ANCIENT INDIAN CULTURE

01. Dr. Nivedita Rao

POLITICAL SCIENCE

01. Mrs. Susama Panda

FRENCH

01. Ms. Prachi Vaidya (C.H.B)

COMMERCE FACULTY

COMMERCE

01. Dr. A.P. Karandikar
02. Mr. Smarajit Padhi
03. Mrs. Kulvinder K. Batth
04. Mrs. Vanshika Vanjani

LIBRARY

01. Mrs. Beena Kamalavijayan -
Librarian

ACCOUNTANCY

01. Mr. Kailash Chandak
02. Mr. M.N. Justin

BUSINESS LAW

01. Mr. Abad A. Wadia (CHB)

IX. COLLEGE RULES & REGULATIONS

1. Cost of Admission Application form is Rs 100/- which is non-refundable.
2. Full fees have to be paid at the time of admission.
3. The college identity card should carry a passport size photo of student and should be duly complete in all respects.
4. It is mandatory to wear the college identity card within the college premises.
5. Attendance at all college lectures, tutorials, practicals, examinations etc is compulsory. A minimum attendance of 75% in each term is required from the student, failing which strict action will be taken, including the detention of the student.
6. Students must not cause any disturbance to anyone within the college premises. Strict action will be taken if students do not display exemplary behavior.
7. Smoking is strictly prohibited within the college premises. Students found smoking in the premises will be fined Rs. 500/-.
8. Students must not indulge in any activity that disrupts smooth functioning of the college.
9. No outsider should be invited to address the students in the college without prior permission from the Principal.
10. Students are not authorized to communicate any information or write to the press about any matter dealing with the College administration.
11. Students are expected to take proper care of the College property and to co-operate in keeping the premises neat and tidy. Any damage to the college building or property by disfiguring walls, doors or breaking furniture, apparatus, fittings etc., is a breach of discipline and will be strictly dealt with.
12. It is in the Principal's discretion to disallow a student to continue in the college, if for any reason, the continuance of such a student in the college is felt to be detrimental to the best interest or discipline of the college. No reason may be assigned for such a decision and the Principal's decision shall be final.

13. Government or College Scholarships or any remission in fees will be granted only to those students who show consistent good behavior and satisfactory academic progress.
14. Students should strictly adhere to a proper dress sense within the college premises. Students wearing spaghetti tops or shorts shall be barred entry.

IMPORTANT

15. Students are not permitted to carry mobile phones within the college premises and action will be taken against them if they are found to do so.
16. Wearing of identity cards by students within college premises is mandatory. Failure to comply will result in strict action.

Matters not covered by the above rules will rest at the absolute discretion of the Principal.

The College offers a very safe and secure environment and the entire campus is under the surveillance of close-circuit cameras.

RAILWAY CONCESSIONS:

1. Bonafide students of the college (male students below 25 years and all lady students) are eligible for railway concession on their season tickets between the stations nearest to their home and Churchgate or Chhatrapati Shivaji Terminus. Prescribed forms for application are given and accepted between 10.00 a.m. and 1.00 p.m. on any working day from the railway concession counter, 1st floor. In case a student loses his railway pass, he / she will not be eligible for concession for the same period stated on the pass.
2. Long-journey railway concession is granted only for the vacation period according to rules published by the railway authorities, information about which is available in the office between 10.00 a.m. and 1.00 p.m. on any working day.

X. ADMISSION & EXAMINATION

A. ADMISISON

1. ELIGIBILITY FOR ADMISSION: (O2138, O2145, O2152)

Eligibility criteria for admission to the three-year integrated degree course, will be having passed the Higher Secondary School Certificate Examination conducted by different Divisional Boards of Maharashtra State Board of Secondary and Higher Secondary Education or an Examinations of any another University or Body recognized as equivalent thereof by the Senate of the University of Mumbai.

A student from another University or Board of Secondary or Intermediate Education or any other statutory Examining Body, seeking admission to this University shall apply to the College Office for Eligibility. Such students will not be admitted to any class, if they have not obtained the Provisional Certificate of Eligibility issued as per the various ordinances governing it and in force at the time of admission.

1. A student seeking admission to any class is required to apply on the prescribed form which is available with the college office along with a copy of Prospectus on payment of Rs. 100/-.
2. Application forms complete in all respect should be submitted to the college office along with the supporting documents as required.
3. Admission will be granted purely on the basis of merit and list of such students who are shortlisted for admission will be put up on designated dates as prescribed by the University of Mumbai.
4. A student has to present himself/herself in person at the time of admission and no authorization in any form will be entertained. Photos and documents in original have to be submitted at the time of admission.
5. Once the admission is granted full fees will have to be paid on the same day. The admission will not be valid on the subsequent days.
6. Students not intending to continue with the college in the Second term of an academic year must inform the Principal in writing to this effect before 20th October of that year.

2. ADMISSION OF STUDENTS FROM OTHER UNIVERSITIES AND ALLIED BODIES

A student from another University or Board of Secondary or Intermediate Education or any other statutory Examining Body, seeking admission to this University shall apply to the College Office for Eligibility. Such students will not be admitted to any class, if they have not obtained the Provisional Certificate of Eligibility from the office.

After being admitted to the college on the basis of the provisional eligibility certificate, the students have to obtain final confirmation and eligibility for which they should submit the following certificates in original along with a photo copy:

1. Original Marksheet
2. Original Passing Certificate
3. Original Migration Certificate

Those students whose admission is provisional should note that if their admission is not finally confirmed by the University, their terms kept for the academic year will be treated as “Null and Void” and they will not be allowed to appear for the final examination. Foreign students will have to show documentary evidence of conversion of their visa in addition to the above mentioned conditions for eligibility.

3. TRANSFERENCE CERTIFICATE

- 0.106 No student shall at any time be admitted to any other College unless he/she produces Transference Certificate from the College he/she leaves.
- 0.120 The Principal shall be entitled to charge a fee of Rs. **100/-** for issuing a Transference Certificate more than a month after the opening of a term. He/She may levy additional fee of Rs. **20/-** for each term that has lapsed since the applicant last attended a College. Provided however that the fee charged under the Ordinance shall not exceed Rs. **200/-** in the aggregate.
- 0.131 If, as a result of a student leaving one College to join another, it will be necessary for him/her to count the Attendance kept by him/her in more than one College to enable him/her to make up the necessary number of Attendance. A transference Certificate shall not be granted except for reasons which appear to the Executive Council to be sufficient and except with the written permission of the Principal of the College which the student wants to leave and the Principal of the College which he/she intends to join.
Provided however that in the event of a student leaving one College to join another after the completion of terms or term, it will be necessary for him/her to obtain the written permission from the Principal of the college which he/she intends to join.
- 0.132 Application for Transference Certificate shall be made by students without unnecessary delay through the Principal of the College to which they wish to be transferred.

4. RULES FOR REFUND OF TUITION FEES (O.2859)

Candidates who wish to cancel their admission have to apply on the prescribed format and submit the same in the college office. The rules for refund of fees are as under:

The candidates who have taken admission in under graduate courses in Govt. colleges, in Govt. aided and unaided courses conducted by affiliated colleges, and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter. The percentage of fee for the course shall be refunded to the candidate after deducting charges as follows:

Table - 1: Fee Deduction on cancellation of admission

Period and Percentage of deduction charges						
	(i)	(ii)	(iii)	(iv)	(v)	(vi)
	Prior to commencement of academic term and instruction of the course	Upto 20 days after the commencement of academic term of the course	From 21st day upto 50 days after commencement of the academic term of the course	From 51st day upto 80 days after the commencement of academic term of the course or August 31st whichever is earlier.	From September 1st to September 30th.	After September 30th
Deduction Charges	Rs.500/- Lump sum	20% of the total amount of fees	30% of the total amount of fees	50% of the total amount of fees	60% of the total amount of fees.	100% of the total amount of fees

NOTE: The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following:-

- I. All the fee items chargeable for one year are as per relevant University circulars for different Faculties (excluding the courses for which the total amount is fixed by other competent authorities).
- II. The fee charged towards group insurance and all fee components to be paid as University share (Including Vice-Chancellor fund, University fee for sports and cultural activities, E-charge, disaster management fund, exam. fee and Enrollment fee) are non-refundable if payment is made by the college prior to the date of cancellation.
- III. Fee collected for Identity card and Library card, admission form and prospectus, enrollment and any other course specific fee **are not refundable** after the commencement of the academic term.
- IV. All refundable deposits (Laboratory, Caution Money and Library etc.) shall be fully returned after producing original receipt.

B. EXAMINATION

1. RULES OF ATTENDANCE AND PROMOTION

- 0.119 The minimum Attendance necessary for keeping Terms for the Students, attending regular classes in the faculties of Arts, Science and Commerce is Three-Fourths of the days on which lectures are delivered in each term.
- The student may not be sent for the University Examination if he/she has failed to keep 75% attendance in each semester of the academic year.
- 0.123 Principals of Colleges are empowered to excuse absence of students who are required to leave the town where the college is situated for the purpose of taking part in sports held under the auspices of the University for the period during which they are unavoidably absent from the college.
- 0.125 Besides attendance, to keep a term at a College or recognised institution an undergraduate must complete to the satisfaction of the Principal or the Head of the Institution the course of study at the College or Institution prescribed for such term for the class to which such graduate then belongs i.e. satisfactory performance at the various examinations conducted during the year.

2. DETAIL OF CREDIT & GRADING SYSTEM OF F.Y. /S.Y. / T.Y. / B.A, B.Sc. AND B.Com.

A student after satisfying the conditions of attendance and term work becomes eligible for the term end / semester end examinations. As per university circular UG/ 69 of 2011, 18/04/2011, Semester based Credit and Grading Systems has been introduced from the A.Y. 2011- 12. At first year & second year of degree programs for faculties of Arts, Science and Commerce. The notification and details are available at www.mu.ac.in.

The performance of the learners shall be evaluated under two components. The learner's performance shall be assessed by Internal Assessment with 25% marks in the first component by conducting the Semester End Examinations with 75% marks in the second component. The allocation of marks for the Internal Assessment and Semester End Examinations are as shown below:

a) Internal Assessment - 25 Marks

Sr. No.	Particulars	Marks
1	One periodical class test held in the given semester	20 Marks
2	Overall conduct as a responsible learner, mannerism and articulation and exhibition of leadership qualities in organizing related academic activities	05 Marks

b) Semester End Examinations - (75 Marks)

The semester end examination will be of two and a half hours duration and based on the syllabus prescribed by the respective Board of Studies.

The assessment of **Part 'A' i.e. Internal Assessment** as mentioned above for the **Semesters V & VI shall be processed by the Colleges / Institutions** of their learners admitted for the programme while the University shall conduct the assessment of **Part 'B' i.e. Semester End Examination** for Semesters V & VI. The Internal Assessment marks of learners appearing for Semesters V & VI shall be submitted to the University by the respective colleges/ Institutions before the commencement of respective Semester End Examinations. The Semester End Examinations for Semesters V & VI shall be conducted by the University and the results shall be declared after processing the internal assessment and the marks awarded to the learners. The grade card shall be issued by the University after converting the marks into grades.

3. STANDARD OF PASSING

The learners shall have to obtain a minimum of 40% marks in aggregate for each course, to pass a course, where the course consists of Internal Assessment & Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E in each course to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment & Semester End Examination together.

CARRY FORWARD OF THE MARKS IN CASE IF THE LEARNER GETS 'F' GRADE IN ONE OR MORE SUBJECTS:

1) A learner who **PASSES** in the Internal Examination but **FAILS** in the Semester End Examination of the course shall reappear for the Semester End Examination of that course. However his/her marks of the Internal Examinations shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.

2) A learner who **PASSES** in the Semester End Examination but **FAILS** in the Internal Assessment of the course shall reappear for the Internal Examination of that course. However his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled to the grade obtained by him/her on passing.

Note: For other details refer to www.mu.ac.in.

4. ADDITIONAL EXAMINATIONS:

A learner, who fails to appear for mid-semester (Internal) class test, is allowed to appear for one additional class test, subject to permission by the Head of the Institution.

Further, A learner who fails to appear or qualify in the Internal Assessment or semester –end examination of a course, may apply within eight days of declaration of results and appear in the additional semester-end examination.

Note : For other details refer to www.mu.ac.in.

ELIGIBILITY TO APPEAR FOR ADDITIONAL SEMESTER END EXAMINATION:

A learner who does not appear i.e. remains absent in some or all the courses on medical grounds or for representing the college / university in sports, cultural activities, activities of NSS, NCC or sports training camps conducted by recognized bodies / competent authorities or for any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal or the Head of the Institute OR fails in some or all the subjects, is eligible to appear for the additional examination.

Evaluation of Projects (Wherever Applicable)

1. A learner who **PASSES IN ALL THE COURSES BUT DOES NOT** secure minimum grade of E in project as applicable has to resubmit a fresh project till he/she secures a minimum of grade E. His/her marks in the theory papers that the learner has passed will be carried forward and he/she shall be entitled for grade obtained by them on passing.
2. The evaluation of project and viva-voce examination shall be by awarding grade in the seven point scale.
3. A learner shall have to obtain minimum of grade E (or its equivalent marks) in project evaluation and viva/voce taken together to obtain 40% marks in project work.

PERFORMANCE GRADING

The PERFORMANCE GRADING of the learners shall be on the SEVEN point ranking system as under:

Grade	Marks	Grade Points
O	70 & above	7
A	60 to 69.99	6
B	55 to 59.99	5
C	50 to 54.99	4
D	45 to 49.99	3
E	40 to 44.99	2
F (Fail)	39.99 & below	1

Note:

The marks obtained by the student/s to be converted in to grade points and accordingly letter grade by the concerned teacher/s.

The total credit covers the core, elective, field work or extension activities, soft skills etc.

GPA is calculated at the end of each semester after grades are processed and after any grade is upgraded or changed. Same criteria are to be followed for internal assessment/test etc.

C. PROCEDURE FOR INVESTIGATION IN CASE OF MALPRACTICES SHALL BE AS FOLLOWS:-

UNIVERSITY OF MUMBAI

1. ORDINANCE 5050:

- (a) On receipt of a report regarding use of unfair means by any student at any University examination, including breach of any of the rules laid down by the University Authorities, for proper conduct of examination, the Board of Examinations shall have power at any time to institute inquiry and to punish such unfair means or breach of the rules by exclusion of such student from any University examination or from any University course in a College or Recognised Institution or in the University Department or from any Convocation for the purpose of conferring degree either permanently or for a specified period, or by cancellation of the result of the student in the University examination for which the student appeared or by deprivation of any University Scholarship held by him/her or by cancellation of the award of any University prize or medal to him/her or by imposition of fine or in any two or more of the aforesaid ways within a period of one year.
- (b) Where the examinations of the University courses are conducted by the constituent Colleges /Recognized Institutions on behalf of the University, the Principal/Head of the concerned constituent College/Institution, on receipt of a report regarding use of unfair means by any student at any such examination, including breach of any of the rules laid down by the University Authorities or by the College/Institution for proper conduct of examination, shall have power at any time to institute inquiry and to punish such unfair means or breach of any of the rules by exclusion of such a student from any such examination or any University course in any College/Institution either permanently or for a specified period or by cancellation of the result of

the student in the College/Institution examination for which he/she appeared or by deprivation of any College/Institution Scholarship or by cancellation of the award of any College/Institution prize or medal to him/her or by imposition of fine or in any two or more of the aforesaid ways.

2. COMPETENT AUTHORITY:

- (i) **The Board of Examinations of the University** constituted under the provisions of Section 31(3) shall be the competent authority to take appropriate disciplinary action against the students using, attempting to use, aiding, abetting, instigating or allowing to use unfair means at the examination conducted by the University.

- (ii) **The Principal of the constituent College or Head of the Recognized institution shall be** the competent authority to take appropriate disciplinary action against the student/s using, attempting to use, aiding, abetting, instigating or allowing to use unfair means at the examination conducted by the College or Institution on behalf of the University.

3. PUNISHMENT:

The Competent Authority concerned i.e. the Board of Examinations in the cases of University examination, the concerned Principal in the cases of College examination, and the Head in the cases of examination held by the Recognized Institution, after taking into consideration the report of the Committee shall pass such orders as it deems fit including granting the student benefit of doubt, issuing warning or exonerating him/her from the charges and shall impose any one or more of the following punishments on the student/s found guilty of using unfair means :

- (a) Annulment of performance of the student in full or in part in the examination he/she has appeared for.
- (b) Debarring student from appearing for any examination of the University or College or Institution for a stipulated period not exceeding five years.
- (c) Debarring student from taking admission for any course in the University or College or Institution for a stipulated period not exceeding five years.
- (d) Cancellation of the University or College or Institution Scholarship/s or award/s or prize or medal etc. awarded to him/her in that examination.
- (e) In addition to the above mentioned punishment, the competent authority may impose a fine on the student declared guilty. If the student concerned fails to pay the fine within a stipulated period, the competent authority may impose on such a student additional punishment / penalty as it may deem fit.
- (f) As far as possible the quantum of punishment should be as prescribed (category wise) in Appendix-A.
- (g) The student concerned be informed of the punishment finally imposed on him/her in writing by the competent authority or by the Officer authorized by it in this behalf, under intimation to the College/Institution he/she belongs to.

D. CALENDAR OF THE EXAMINATION 2016-17

FIRST TERM		
1	Filling up forms for A.T.K.T./ Failure students FY/SY old pattern 3 rd Semester - new pattern	July 1 st Week
2	Filling of University Examination form- TY aided and Unaided FY Semester - V (unaided) Distribution of topics for assignment I and II	July 3 rd Week
3.	Internal Assessment Test	August 3 rd Week
4.	Additional Interim Test	September 2 nd Week
5.	ATKT examination (For Old Course)	September 3 rd Week
6.	I & III Semester examination	September 4 th Week
7.	Semester V B.A./ B.Sc / B.Com	October 4
8.	Application Form for Additional Examination	November 1 st Week

SECOND TERM		
1.	Filling up of Forms - TY	December 1 st Week
2.	Internal Assessment Test -I	January 2 nd Week
3.	Additional Interim Test	January 4 th Week
4.	SY/TY Additional Semester I & III Examinations	February / March
5.	Semester-III and IV examination	February/ March 1 st Week
6.	Application for Additional Semester II & IV examination	April 1 st Week
7.	Additional exam from Semester II & IV	April 3 rd week

XI. SCHOLARSHIPS, FREESHIPS & OTHER CONCESSIONS

There are a number of Scholarships and Freeships available to needy and deserving students in the college. These are offered by the Central and State Governments, the College and other private bodies and individuals. Full particulars about these are furnished from time to time and guidance is also given about the same by the college office between 10.00 a.m. and 1.00 p.m.

Applications for scholarships and remission in fees or other concessions will be considered only after the applicant has been admitted into the college.

No student will get double concession i.e. two scholarships or scholarship and fee concession simultaneously.

Students, who do not apply online for Scholarships or Freeships for which they are eligible will under no circumstances, be considered for remission in fees by the college.

THE LIST OF SCHOLARSHIPS & CONCESSIONS THROUGH THE GOVERNMENT			
No.	Name of the Concession	Requirements	Last date of application
1.	National Merit Scholarship	At least 85% marks in the last examination and income not to exceed Rs.25,000/- per annum	25 th July
2.	State Government open merit scholarship	For F.Y.J.C. Science & Commerce students who have secured above 85% marks in the examination held in the immediately preceding year	25 th July
3.	Freeships to Children of Primary and Secondary school Teachers	70% marks and income not to exceed Rs.6,000/- per annum	25 th July
4.	Scholarship for the study of Hindi	For students coming from non-Hindi speaking states not taking up Hindi at all levels	25 th July
5.	Government of India Scholarship & Freeships to SC/ST/SBC/ OBC/ VJNT students	For Scheduled castes, Scheduled Tribe, Special Backward Class, Other Backward Class, Vimukta Jat Nomadic Tribes students.	10 th Sept.
6.	E.B.C. Freeships	Income of the family not to exceed Rs.15,000/- as on 31 st March of the year immediately preceding	25 th July
7.	Minority Scholarship (Online Submission)	For Sikh, Parsi, Muslim, Christen and Buddhist	15 th Sept.

8. Students' Aid Fund for needy and deserving Students. 25th July

9. Handicapped Scholarship 15th Sept.

10. Rajashree Shahu Maharaj Scholarship 15th Sept.

Note: ST / SC/ OBC/ SBC/ VJNT, Minority Scholarship, Rajashree Shahu Maharaj Scholarship. The students are required to apply online, take the print out and submit it to College Office along with relevant documents.

11. SCHOLARSHIPS AWARDED BY THE COLLEGE

The College provides a number of Scholarships to deserving and needy students. The relevant information is put up on the notice board time and again which students are requested to refer to.

XII. CALENDAR OF THE EVENTS 2016-2017 (TENTATIVE)

(Dates TO BE DISPLAYED ON NOTICE BOARD)

↶ June

- ▶ College reopens on 6th June, 2016
- ▶ Commencement of S.Y & T.Y. classes
- ▶ Admission of F.Y. classes
- ▶ Registration for Clubs and Associations(from 4th week)
- ▶ Orientation for First Year Students - Commerce & Arts
- ▶ Filling of forms and Commencement of Additional Examination - Sem II & IV
- ▶ Enrollment - NSS

↶ July

- ▶ Filling up forms for A.T.K.T. examination
- ▶ Orientation for First Year students - Science
- ▶ Orientation for First Year B.M.M Students
- ▶ Graduation ceremony of Department of Mass Media.
- ▶ Seminar in I.T. Department / Computer Science
- ▶ Auditions for Talent Parade, Kiran Festival and other intercollegiate festivals, Selection for sports
- ▶ Orientation for First Year BMS/BBI/BAF/BFM Students
- ▶ Blood Donation Drive - NSS Programme
- ▶ Tree Plantation - NSS Programme
- ▶ C³ (Career, Courses and Challenges) served by the Department of Mass Media

↶ August

- ▶ Unit Test for Unaided Courses
- ▶ Departmental Activity - Presentations, Seminars and Workshops
- ▶ Talent Parade - Final
- ▶ Participation in Malhar and Umang Festivals
- ▶ Vidyasagar Late Principal K.M. Kundnani lecture series
- ▶ International Conference of GIC

↶ September

- ▶ Elocution Competition (Economics Department)
- ▶ A.T.K.T. Examinations
- ▶ Teacher's Day
- ▶ KIRAN Inter-Collegiate Festival
- ▶ Beginning of Semester Examination
- ▶ Ganpati Vacation - 06.09.2016 - 12-09.2016
- ▶ Field trips and Industrial Visits
- ▶ Unit test for Unaided Courses
- ▶ Preliminary Examination for Semester V

☛ October

- ▶ Semester End examinations
- ▶ Additional Examination
- ▶ Industrial visits
- ▶ Diwali vacation 26.10.2016 - 14.11.2016
- ▶ University Examinations
- ▶ Disaster Management - NSS Programme
- ▶ SHP/CPCA : Guest Lectures / Workshop / Seminars / Visits

☛ November

- ▶ Results of I & III Semester Examination
- ▶ Departmental activities - Seminars, Workshop, etc.
- ▶ Blitzkrieg (B.M.M. Festival)
- ▶ Selection for Human Right Debate
- ▶ Anandotsav - NSS Programme
- ▶ Unit Test - Unaided Courses
- ▶ Anubhav - Research Forum of Teachers

☛ December

- ▶ Annual Sports Day
- ▶ Kiran Festival
- ▶ Human Rights Day Competition
- ▶ International Economics Convention
- ▶ Filling up of the A.T.K.T. examination forms
- ▶ Christmas vacation starts on 26.12.2016 - 01.01.2017
- ▶ NSS Camp - 23rd Dec. to 30th Dec., 2016

☛ January

- ▶ Placement week
- ▶ Roll Take Turn (Documentary Film making competition, Department of Mass Media)
- ▶ Unit Test unaided
- ▶ SHP/CPCA Activities & Presentation
- ▶ Annual prize distribution
- ▶ Joule - BAF/BBI/BFM/BMS

☛ February

- ▶ Annual A.T.K.T. examinations
- ▶ Preliminary Examination - Sem VI
- ▶ Practical Examinations
- ▶ Presentation : I.T & B.M.M Department
- ▶ SHP Entrance

☛ March

- ▶ Semester End Examination
- ▶ University Examinations
- ▶ SHP/ CPCA: Guest Lectures / Events

☛ April

- ▶ University Examinations
- ▶ Additional Examinations - Sem II & IV
- ▶ SHP Entrance and Inauguration
- ▶ NSS Programme - Village Development

☛ May

- ▶ Summer vacation begins from 1st May, 2017

***XIII. LIST OF EDUCATIONAL INSTITUTIONS IN MUMBAI AND
ULHASNAGAR MANAGED BY H(S)NC BOARD***

**THE HYDERABAD (SIND) NATIONAL
COLLEGIATE BOARD**

Mr. Niranjan Hiranandani
President

Mr. Kishu Mansukhani
Immediate Past President

Mr. Anil Harish
President Incumbent

Prof. J. K. Bhambhani
Rector & Secretary

1. Rishi Dayaram National College & W.A. Science College, Bandra, Mumbai - 400 050.
2. Kishinchand Chellaram College, Mumbai - 400 020.
3. Kishinchand Chellaram Law College, Mumbai - 400 020.
4. Hassaram Rijhumal College of Commerce & Economics, Mumbai - 400 020.
5. K. C. College of Management Studies, Churchgate, Mumbai - 400 020.
6. Smt. Mithibai Motiram Kundnani College of Commerce & Economics, Bandra, Mumbai 400050.
7. Smt. Chandibai Himathmal Mansukhani College, Ulhasnagar - 421 003.
8. Bombay Teachers' Training College, Colaba, Mumbai - 400 039.
9. Principal K. M. Kundnani College of Pharmacy, Cuffe Parade, Mumbai - 400 005.
10. Principal K.M. Kundnani Pharmacy Polytechnic, Ulhasnagar - 421 003.
11. Gopaldas Jhamatmal Advani Law College, Bandra, Mumbai - 400 050.
12. Watumull Institute of Electronic Engineering & Computer Technology, Worli, Mumbai - 400018.
13. Thadomal Shahani Engineering College, Bandra, Mumbai - 400 050.
14. S. H. Mansukhani Institute of Technology Ulhasnagar - 421 003.
15. Dr. L. H. Hiranandani College of Pharmacy, Ulhasnagar - 421 003.
16. Nari Gursahani Law College, Ulhasnagar - 421 003.
17. Shri Hashmatrai & Gangaram Himathmal Mansukhani College, Ulhasnagar 421 003.

XIII. LIST OF POST GRADUATE EXTENSION COURSES

Diploma Courses

(All Extension Courses are under the auspices of K. C. College)

1. Post Graduate Diploma in Business Management
2. Post Graduate Diploma in Human Resource Management
3. Post Graduate Diploma in Financial Management
4. Post Graduate Diploma in Business Finance & Investment Studies
5. Post Graduate Diploma in Advertising & Public Relations
6. Post Graduate Diploma in Advertising, Marketing & Sales Management
7. Post Graduate Diploma in Journalism (in English, Hindi & Marathi)
8. Post Graduate Diploma in Hospital Administration
9. Post Graduate Diploma in Pharmaceutical Management
10. Diploma in Retail Management
11. Diploma in Export & Import Management
12. Diploma in Trading in Financial Market
13. Advanced Diploma in T V Journalism
14. Post Graduate Diploma in Higher Management
15. Post Graduate Diploma in Advanced Management
16. MBA- Media and Entertainment
17. Executive Programme in Digital Media Marketing